

VACANCY: JUNIOR ACTUARY / SPECIALIST

JOB PURPOSE

The role entails supporting the manager to deliver the requirements of the corporate actuarial team, such as performing statutory valuations, capital modeling, basis review, profitability calculation, reporting, IFRS 17, budgeting etc.

COMPETENCIES REQUIRED

KEY COMPETENCIES

- Accountability: Applies the competency in complex and abstract situations, with long-term impact.
- Personal Resilience: Adapts and responds well to change. Manages pressure effectively and copes with setbacks.
- Client centricity: Creates systems and processes to create and maintain exceptional levels of client service. Custodian for exceptional client service and models behaviour through leading by example.

ESSENTIAL

- Deadlines & Prioritising of Work: Prioritise own work and monitors others to ensure tasks and projects are completed within agreed timelines. Delegates where appropriate and maintains effective communication to ensure that relevant stakeholders are updated consistently.
- Assertiveness: Takes a firm stand when being challenged while maintaining fairness and objectivity.
- Communication: Expresses complex, abstract or technical information in an appropriate manner. Manages communication methods to create buy-in. Instils a culture of open communication

LEADING & MANAGING

- Monitoring & Measurement: Monitors work consistently using agreed measuring and reporting tools. Gives feedback and progress updates consistently and appropriately
- Organising and Execution: Plans ahead and works in a systematic and organised way. Follows directions and procedures
- Focuses on customer satisfaction and delivers a quality service or product to the agreed standards

FUNCTIONAL

- Document Management: Implements, and takes full responsibility of all aspects of document management for area of responsibility. Creates systems and policies for proper documentation management as a result of regulatory requirements to enhance efficiencies
- Computer Literacy: knowledge and ability to utilise computers efficiently and to use the necessary computer programmes and applications used within Constantia
- Analytical Ability: Applies analytical methods and tools consistently in own work as well as area of responsibility, to steer and influence Constantia's strategic direction

EXPERIENCE, KNOWLEDGE AND SKILLS

- Actuarial analyst studying towards an actuarial professional qualification
- At least 2 years' experience in a corporate actuarial team
- Experience in calculating SAM, EV, ORSA, reserving, IFRS, solvency valuations
- SQL/R/valuation software /other data and programming skills is advantageous
- Microsoft Office proficient

KEY PERFORMANCE AREAS

- Providing necessary information to regulators, reinsurers and other stakeholders
- Calculations of statutory and accounting valuations, provisions and profits
- Experience analyses and assumption setting
- Help identify and manage business risk. Effects the processes and systems within area of accountability to ensure compliance and minimize the business risk
- Managed expenses optimally
- Ensure customer excellence through interaction with internal and external customers/stakeholders throughout all business activities
- Supporting the Senior Manager to provide insights to the business based on the valuation results

VACANCY – RISK MANAGER

JOB PURPOSE

Initiate, coordinate and drive proactive Enterprise Risk Management practices that will establish enterprise wide risk management frameworks that suitably mitigate key risks within the group. Risk Tolerance levels. The role ensures that enterprise risk management is embedded within the organisation and makes appropriate (for impact and priority) risk mitigation recommendations to internal and external stakeholders and provides support to business units.

PRINCIPAL RESPONSIBILITIES

BUSINESS PROCESS:

- Helps ensure the development and implementation of an integrated Enterprise Risk Management Framework
- Ensuring data governance

FINANCIAL

- Manage expenses efficiently

CUSTOMER

- Ensure internal clients are supported to implement appropriate risk management monitoring and actions

PEOPLE

- Self-development

EXPERIENCE, KNOWLEDGE AND SKILLS

- At least 3 years' relevant experience in enterprise risk management
- ERM qualification (advantageous)
- Ability to communicate effectively at all levels across the business

Closing date: 30 January 2021

If you are interested in applying for the position/s and have the necessary qualification, experience, knowledge and skills, please send your CV through via email to jobs@constantiagroup.co.za with the position as your subject