

## ASSA Student Sub-Committee

### Information about preparing for ASSA Online exams



We know that ASSA sends out information regularly to prepare for the exams, it is however essential that we READ all the material sent out and the instructions provided in the Test Exams and on the website. Any new and updated exam process or technology information will be available in the Test Exams and if we do not go through the test exam when it is available to us, and if we run into trouble on the exam day, we will compromise ourselves. We at the Student Sub-Committee have attempted to consolidate the places to access important exam information as well as some notable information for ease of reference.

### Important Links

The following links will give you access updated exam policies and exam requirements as well as where to report an exam incident should you need to report any anomalies / issues or incidents during the exam.

Online Exams Information: <https://www.actuarialsociety.org.za/student-zone/exams/online-exams/>

[Virtual Exam Policy](#)

### Exam Testing

Any new and updated exam process as well as references to new technology will be available in the TEST EXAM through the exam platform, ASSA has made it very clear that testing must be done when it is made available. You will be sent an email when the test exam for your subject is available and when it will close – testing is a key part of exam preparation.

Testing has also been made available for a longer period of time and so it is important that you test the remote exam system even if you are scheduled to write at a venue, so that if you have to make the decision to swap to remote – you have created a profile and you are familiar with the Examity invigilation system.

You can access the test exams through the Exam Platform via your [member profile](#) and do the following:

- Create Examity profiles
- Test the Examity exam process
- View Exam pitfalls and Tips presentation



If you have already created an Examiity profile, you don't have to do it again this semester. You can access the [Examiity Proctor Tool Test and Profile](#) course on the Exam platform and be sure to check that your ID and the right information is loaded. Testing is important evidence of your efforts to prepare for the exam should you face an incident during the exam – always report an incident if you face any issues during the exam.

Remember to email the ASSA office at least 3 weeks before your exam if you need to swap from venue to virtual or vice versa.

## Think Actuary for A311 or F102

Writing A311 or F102 this session? Use [thinkactuary.com](http://thinkactuary.com) to get exam ready quicker. The platform lets you practise past exam questions and identifies exam topics that you are less comfortable with to make sure you spend time where it's most beneficial. You can even get your attempts marked by qualified actuaries. Use ThinkActuary to monitor your level of readiness towards the exam to maximise your chances of getting that pass. Go to [thinkactuary.com](http://thinkactuary.com).

## Opt - Out of the Exam

ASSA has introduced an opt-out of the examination opportunity once you have read the questions, but there are terms and conditions you must be aware of.

Should you wish to Opt Out, you may only do so at 10h00 am by following the instructions in the exam course.

These are the terms of selecting the Opt-Out option during the exams:

- You may only opt-out of the examination once the option is made available on the ASSA Exam platform at 10h00am on the exam day.
- You must indicate on the [Incident Platform](#) as well that you have selected the Opt – Out option, with a short description as to why.
- Your entire script/answers will be deleted and cannot be retrieved at a later stage.
- Your script or any part thereof will not be put forward for marking.
- You will be awarded an Opt-Out or O result on your Academic Record Detail report on day the results are released for this subject. This will not reflect on your Academic Record Summary.
- You will be refunded/credited 20% of the exam registration fee, this credit will be awarded against your next exam registration.

Please consider all your options and what you are sacrificing before opting out of the exam. This option is meant for those who know that they do not know enough for a successful exam outcome.



## Who to contact?

- Email the ASSA office for any exam queries or concerns before the exam date: [assaadmin@actuarialsociety.org.za](mailto:assaadmin@actuarialsociety.org.za)
- Log Exam Incidents when issues arise on exam day: <https://www.assaexamincidents.co.za/>

**GOOD LUCK WITH YOUR EXAMS!**